



Application for Employment

APPLICANT INFORMATION			
Last Name		First	M.I. Date
Street Address			Apartment/Unit #
City		State	ZIP
Phone		E-mail Address	
Date Available	Social Security No.		Desired Salary
Position Applied for		Are you at least 18 years of age? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Are you a citizen of the United States? YES <input type="checkbox"/> NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Have you ever worked for this company? YES <input type="checkbox"/> NO <input type="checkbox"/>		If so, when?	
Have you ever been convicted of breaking the law other than a minor traffic violation?			YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, explain below

EDUCATION			
High School		City, State	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Area of Study
College		City, State	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Area of Study
Other		City, State	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Area of Study

REFERENCES	
<i>Please list two professional references.</i>	
Full Name	Relationship
Company	Phone ()
Full Name	Relationship
Company	Phone ()

MOST RECENT EMPLOYER			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
NEXT MOST RECENT EMPLOYER			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
NEXT MOST RECENT EMPLOYER			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

DISCLAIMER AND SIGNATURE	
<p>1. I authorize the investigation of all statements contained in this application and release from all liability any persons or employees supplying such information, and I also release the company from all liability which might result from making the investigation.</p> <p>2. I certify that the facts and information set forth in this application are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission of facts on this application (or on any required document) will be cause for denial of employment or immediate termination of employment, regardless of when or how discovered.</p> <p>3. I agree, if I am offered and accept a position, to conform to all existing and future Company rules and regulations I understand that the Company reserves the right to change wages, hours and working conditions as deemed necessary. I ALSO UNDERSTAND THAT, IF HIRED, MY EMPLOYMENT WILL BE AT-WILL, MEANING THAT EITHER PARTY CAN END THE EMPLOYMENT RELATIONSHIP AT ANY TIME FOR ANY OR NO REASON.</p> <p>4. I understand that any employment offer is contingent upon my providing, within three (3) working days of employment, valid proof of identity and eligibility to work in order to comply with the Immigration Reform and Control Act of 1986.</p> <p>5. I have read and reviewed the information provided in this application and the above statements. By signing this application, I certify that I understand all parts of it and have answered all questions completely and fully.</p>	
Signature	Date